

Sugar Hill Elementary



Learn. Lead. Succeed.

The vision for the Sugar Hill Elementary PTA Board is
"To Partner with Teachers to Build a Community and Enrich the Education of our Students"

**Sugar Hill Elementary PTA Board Meeting
Friday, September 7, 2018 10:00am
Location: PLL Room
Minutes**

Call to Order

Jill Arendell called the meeting to order at 10:09 a.m.

Roll Call

Board members in attendance are Jill Arendell, Amanda Melancon, Kate Kelly, Kim Young and Alaina Jones. AP Dr. Julie Treadwell is also present.

Approval of Minutes

Alaina Jones presented the minutes of the meeting from August 10, 2018 for approval. The minutes were approved as presented.

Treasurers Report

Current balance is \$20,362. We had a total income of \$13,854.09 for August coming from – donations, membership, spiritwear, yearbook and Longhorn Family Fun Night. Total expenses for August were \$9,486.45 – paid for our Spiritwear invoice along with some office and bank/square charges. We were also able to fund teacher/school requests of \$3,111.85 (Brain Pop and Scholastic News for 2nd Grade).

Dr. Treadwell

Dr. Treadwell wanted to thank the PTA members for attending the meeting and she is looking forward to a successful school year. She is working as a liaison between PTA and the staff/administration.

Committee Chair Updates

Box Tops – Amanda Melancon

We have a contest currently going on until October 12th. The class that brings in the most box tops will win a pizza party. A flyer went home in Friday folders last week with additional details. Make sure the box tops are cut on the line and they are not expired. If you have any questions please contact Amanda Melancon – mandamelancon@gmail.com.

Room Parent – Kate Kelly

PTA is trying to streamline the Room Parent position this year. We will be asking for a \$20 fee per child at the beginning of the year. This money will be collected by PTA and then distributed to each class to cover the cost of their parties throughout the year. This will eliminate the need to ask for money throughout the year and ensure each class, including ASD and resource, have a party. In the past, money has not always been sent in for each class so some went without a party.

End of year party will be planned by PTA. We will have inflatables and popsicles. Each grade level will have an assigned time to go outside and enjoy the festivities. 5th Grade will as well and in addition they will be taking an end of year field trip. More details to follow.

If you have any questions please contact Kate Kelly – katie.s.kelly@gmail.com

Old Business

Vote on Amendments to PTA Bylaws

A quorum was met and voting can proceed.

(3) changes to the current Bylaws:

1. Article V, Section 7, Line 129, Page 3 – Change cost of dues from \$7.50 to \$8.00
2. Article VI, Section 1, Line 144, Page 3 – Change Secretary position from 2 individuals to 1
3. Article XIII, Section 6, Line 390, Page 7 – Change quorum from (50) people to (15) people
4. Article XVI, Section 1, Line 413, Page 7 – Change fiscal year to July 1 – June 30th

There being no further questions, a motion was made to amend the PTA Bylaws. A second was made. All were in favor. The new Bylaws were approved and adopted.

Vote on Amending Budget

There are several items that need to be amended in our current budget.

1. Add line item for New Classroom Fee. This will reflect under income and expense as it will be passed through the PTA's finances.
2. Break Giving Tree Donations out from the Donation Line Item to its own Separate Line Item
3. Add Expense Line Item for Longhorn Family Fun Night – helps pay for promotional materials (stickers, etc.)
4. Increase budget for Bank Charges/Square Fees. With an increased number of people using the Square to make payments – we are incurring more fees.

There being no further questions, a motion was made to amend the PTA Budget. A second was made. All were in favor. The new Budget were approved and adopted.

Discuss Transition from PTA to PTO

SHES is part of the Georgia and National PTA (Parent Teacher Association). Each PTA membership is \$8 currently and \$3.75 of that goes to the National/GA PTA. We also must pay a \$250 fee per year to be a part of this program.

In speaking with Dr. Connery it was decided that we would move to a PTO for the 2019-2020 School Year. A PTO is a Parent Teacher Organization. This means we will become our own entity, create our own bylaws and be able to keep ALL money raised at the school. The current PTA will be dissolved at the end of this school year.

Recent Donations to Sugar Hill ES

1. \$500 to our Librarian, Tami Smith, the pay for (6) presentations from a science author
2. \$163.90 – 5th Grade – Software license for Science/Social Studies
3. \$575 – Scholastic News for 1st Grade
4. \$839.60 – RAZ Kids Subscription for 1st Grade
5. \$525 – 4th Grade – Science and Social Studies Weekly

Upcoming Events

October 12th – All Pro Dad Breakfast

October 12th – PTA Meeting

October 18th – Laps for Longhorns

The meeting was adjourned at 11:00 a.m.

Submitted By,

Alaina Jones

Sugar Hill PTA Secretary